

## **GENERAL APPLICATION INSTRUCTIONS**

The application must be completed in its entirety. **If you are not a United States citizen**, provide a copy of your current immigration status in the United States. Please answer all questions and sign and date. If you answered “yes” to any of the questions, list the dates, location (city and state), type of offense or suspension and final disposition (guilty, dismissed, nolle prosequere, etc.) for each “yes” answer.

**Payment:** Please refer to the fee schedule found on the Virginia Racing License page. Make check or money order payable to the Virginia Racing Commission. We do accept credit cards (Visa, MasterCard, and Discover).

In order to receive a badge, a recent photograph must be submitted.

Virginia **requires** fingerprints for all racing participants over the age of 18. You can have your fingerprints taken at any police station, sheriff’s office or race track. Please have the person taking your fingerprints to complete the “Verification of Identification” form. Your prints can be taken by the Virginia Racing Commission during our normal business hours. Please send applications to our Richmond address. Fingerprints are waived for participants who are 17 and younger and 70 years of age or older.

**We no longer accept fingerprint reciprocity from other racing jurisdictions.**

### **TRAINERS, ASSISTANT TRAINERS, JOCKEYS, APPRENTICE JOCKEYS, DRIVERS, EXERCISE RIDERS OR PONY RIDERS**

If you are applying for any of the above type permits for the first time in Virginia, please submit a copy of a valid license from another jurisdiction. If you do not have a current license, you will need to speak to a Steward prior to submitting your application.

## **AUTHORIZED AGENTS**

Any owner that intends to register an authorized agent, please complete the Authorized Agent’s form and have the form notarized. There is a \$50 fee for an authorized agent license.

**If you have any questions, please call 804-966-7400**